



# INTERNAL QUALITY ASSURANCE CELL

## B.P. CHALIHA COLLEGE, NAGARBERA

Established : 1972

P.O.-Nagarbera, District : Kamrup, PIN-781127, Assam (INDIA)

Phone : 03623-245001 ❖ Fax : 03623-245001 ❖ E-mail : bpccnagarbera1972@gmail.com, bpcciqac@gmail.com

Website : www.bpchalihacollege.org.in



Memo No.....

Date...15/12/2025

### Minutes of IQAC Core Committee Meeting

**Date:** 15<sup>th</sup> December 2025

**Time:** 2:30 P.M.

**Venue:** Principal's Chamber

**Chairperson:** Dr. Kamal Chandra Pathak, Principal & Chairperson, IQAC

#### Proceedings:

An IQAC Core Committee Meeting was held on 15<sup>th</sup> December 2025 at 2:30PM in the Principal's Chamber under the chairmanship of Dr. Kamal Chandra Pathak, Principal and Chairperson, IQAC. In the beginning, Dr. Trailokya Deka, Coordinator, IQAC, welcomed all members present and briefly explained the objectives of the meeting.

The Committee discussed the present stagnancy in the functioning of the NAAC, Bengaluru office and notifications issued from time to time regarding the submission of Annual Quality Assurance Reports (AQARs). Members also deliberated on the collection and compilation of relevant data required for the purpose.

The members further discussed the proposed Binary Accreditation Framework (BAF), which is expected to replace the existing Revised Accreditation Framework (RAF) for institutional assessment. In this context, the Committee reviewed the existing institutional committees and iterated the need for restructuring a few owing to retirement and different assignments of some teaching and non-teaching staff members of the college.

The Committee deliberated on the conduct of Annual Academic Audit and Green Environment Audit. Members discussed the possibility of conducting these

audits in phased manner and emphasized the need for guidance from experienced faculty members of the parent university.

Detailed discussions were held regarding the introduction of the 7<sup>th</sup> Semester (fourth year) under the Four Year Undergraduate Programme (FYUGP) at B.P. Chaliha College, Nagarbera in accordance with the guidelines circulated by Gauhati University. The members considered the opportunities and challenges associated with the implementation of the programme in different departments of the College.

The Committee also reviewed the existing Add-on courses offered by various departments and discussed the necessity of framing a formal guideline for their introduction and implementation. Matters relating to students' registration and replacement of the SWAYAM nodal officer were also discussed in the meeting.

Further, the Committee reviewed the college's experiences in participating in youth festivals organized under Gauhati University and discussed the scope for future participation in some of the selected events.

#### **Resolutions and Action Taken Report (ATR):**

After detailed deliberations, the following resolutions and actions were unanimously adopted:

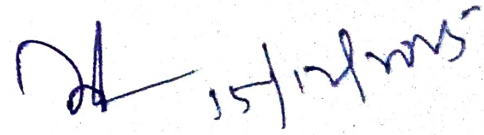
1. It was resolved that necessary steps would be taken for the preparation and submission of the pending AQARs, and all concerned departments and committees would be requested to provide and upload in website the required data and supporting documents.
2. It was resolved that the existing institutional committees would continue to function with few modifications wherever is necessary to replace the retired teaching and non-teaching members, keeping in view the proposed Binary Accreditation Framework (BAF).
3. It was resolved that the Annual Academic Audit (AAA) and Green Environment Audit (GEA) would be conducted in a phased manner, initially through internal mechanisms, while obtaining guidance from experienced faculty members of the parent university.

4. It was resolved to introduce the Fourth Year (7<sup>th</sup> Semester) of the FYUGP in some of the selected Arts and Science departments of the College in accordance with the guidelines issued by Gauhati University and DHE, Govt. of Assam.
5. It was resolved to formulate and implement a formal guideline for the introduction and management of Add-on Courses in the College.
6. It was further resolved to take necessary measures regarding students' registration and appointment of a new SWAYAM Nodal Officer for the College.
7. It was resolved that the College would continue to participate in some of the prospective events of the Gauhati University youth festival in the coming years.

The meeting ended with the concluding remarks delivered by the Chairperson/principal, Dr. Kamal Chandra Pathak. The meeting concluded with a vote of thanks to and from the Chair.



**Dr. Trailokya Deka**  
Coordinator, IQAC  
B. P. Chaliha College, Nagarbera



**Dr. Kamal Chandra Pathak**  
Chairperson/Principal  
B.P. Chaliha College, Nagarbera

**Principal & Secretary**  
B.P. Chaliha College, Nagarbera