

IQAC, Core Committee Meeting

B.P.Chaliha College, Nagarbera

Date: 05/11/2019

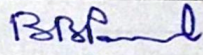
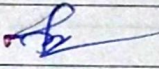

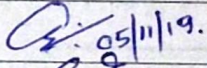
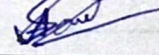
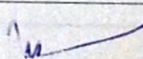
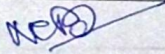
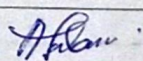
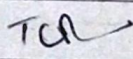
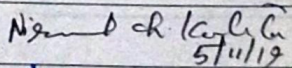

Time: 12-40 pm

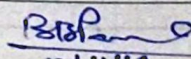
Venue: IQAC Office

AGENDA

1. Taking Chair by Chairman: Dr. B. B. Panda
2. Objective of the Meeting: Dr. D. Chakravarty
3. A brief note on IQAC activities: Dr. D. Chakravarty
4. Discussion on NAAC Assessment & Accreditation, 3rd Cycle.
5. Others (if any)
 - i) GU Inspection against different Stream / Subjects
 - ii) Seminar & Popular Talk proposal invited by DHE, Assam.
 - iii) Completion of UGC Projects
 - iv) Status of RUSA 2.0 Grants
 - v) N.E.C. letter
 - vi) Meeting with A.B.
6. Chairman speech & Conclusion of the meeting

Signature Sheet

Sl	Name	Department	Designation	Signature
1	Dr. B. B. Panda.	Principal	Chairman	
2	Prof. S.C.Thakuria	Dept. of Assamese	Vice Chairman	
3	Dr.D.Chakravarty.	Dept. of Chemistry	Coordinator	
4	Prof. A. Zubbar <u>Zubbar</u>	Dept. of English	Joint Coordinator	 05/11/19.
5	Prof. A. Sarkar	Dept. of English	Joint Coordinator	
6	Prof. A. Saikia	Dept. of Economics	Joint Coordinator	
7	Prof. N. N. Dewan	Dept. of Assamese	Member	
8	Prof. N. C. Bhoi	Dept. of English	Member	
9	Prof. A. Salam	Dept. of Arabic	Member	
10	Prof. T.C.Patowary.	Dept. of Mathematics	Member	
11	Prof. N.C.Kalita.	Dept. of Economics	Member	 5/11/19
12	Prof. (Mrs) A. Huzuri	Dept. of Economics	Member	
16	Mr.SaityajitKalita, UDA	Non-Teaching Staff Representative	Member	


5/11/19

In presence of above signatories the IQAC Core Committee meeting was held on 05/11/2019 in the IQAC Office at 12.40 pm. The meeting was presided over by Dr. B. B. Panda, Chairman of IQAC & Principal of the college. The objective of the meeting was described by Dr. D. Chakravarty, Coordinator, IQAC.

In this meeting, Dr. D. Chakravarty, Coordinator, IQAC elaborately described (Ref. Principal's letter dated 17/10/19) the updated status of IQAC activities. Dr. Chakravarty was outlined the following-

- I. During this period IQAC has planned the following regarding NAAC communication.
 - a) IQAC prepared AQAR and submitted to NAAC for the year 2014-15, 2015-16, 2016-17 & 2017-18 on last 31/12/2018.
 - b) AQAR is yet to prepare for the year 2018-19 (July – June). It should be mentioned that, from 2018-19, AQAR to be submitted to NAAC in Online mode is mandatory.
 - c) Before preparing SSR for 3rd cycle we are to submit the AQAR for 2019-20 also. Thus we need to submit two AQAR (2018-19 & 2019-20).
 - d) The 3rd cycle of A & A by NAAC in our college is due on March-April, 2021. Therefore, the SSR is to be submitted by December, 2020. So we are to complete our SSR by November, 2020.
- II. During this period IQAC has communicated the following to staff of the college.
 - a) IQAC has been intimated all subcommittees to accelerated their work as per criteria & criteria wise key indicators.
 - b) All subcommittees are provided necessary documents regarding criteria & criteria wise key indicators and respective Templates.
 - c) IQAC has been requested all faculty members to involve in NAAC work at-least one hour every working day after their normal duty.
- III. During this period IQAC has conducted the following programmes-
 - a) FDP on ICT by E & ICT Academy, IITG: (Duration: 23/04/19 – 29/04/19)
 - b) FDP on Role of Skills & Professional Ethics in Quality HE, RP- Dr. K. Pathak, Former VC, Dibrugarh University (Date: 12/04/19)
 - c) Capacity Building Programme, RP- MR. JITEN CH. KALITA & MR. C. R. SARMA, (Date: 28/05/19)
 - d) FDP on UG-CBCS under GU, RP- Dr. N. A. Baruah, Professor, GU, (Date: 08/09/19)
- IV. During this period following programmes (National / International/College Day celebration) were conducted under the supervision of IQAC.

Sl	Date	Programme	Organiser
1	26 th January, 2019	Republic Day	College
2	28 th February, 2019	National Science Day	Science Forum
3	08 th March, 2019	International Women Day	Women Empowerment Cell
4	22 nd April, 2019	World Earth Day	Eco Club
5	05 th June, 2019	World Environment Day	Eco Club/ Science Forum
6	21 st June, 2019	International Yoga Day	IQAC
7	15 th August, 2019	Independent Day	College
8	26 th August, 2019	College Foundation Day	College
9	05 th September, 2019	Teacher's Day	IQAC
10	08 th September, 2019	Dr. Bhupen Hajarika Birth Day	Music Club
11	09 th October, 2019 (Held on 30/10/19)	Sahitya Divash (D. P. Saikia Memorial Lecture)	Sahitya Kanan & Teacher's Unit.
12	14 th November, 2019	Children Day	Women Empowerment Cell

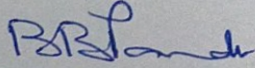
In the second part of the above said letter, as required by principal the Coordinator has notified (Dated 17/10/19) to all three Joint Coordinators to submit their reports by 25/10/19 to the Coordinator, IQAC. Of-course till today they are not do so. Then the Chairman has invited the Joint Coordinators to express their views one by one. Accordingly, A. Jubbar, A. Saikia & A. K. Sarkar were briefed their views. Of-course the Chairman suggested them to be more specific in their role as Joint Coordinators for the interest of the college.

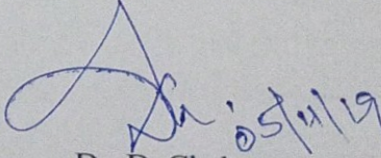
In the meeting, Prof. S. C. Thakuria. Dr. A. Salam & Prof. N. C. Kalita expressed their views and suggested to work in a way that we can prepare and submit AQAR & SSR in time properly. They also suggested the discussion on the matter of NAAC Assessment & Accreditation, 3rd cycle be placed in next meeting. Prof. N. C. Kalita also suggested to constitute the Advisory Board of EEC at the earliest.

In the meeting, it is resolved that the GU inspection for Permission / Affiliation for the required subjects & stream are to be arranged at the earliest.

In the meeting, discussed about the DHE letter regarding Popular Lecture & National /International Seminar and resolved to proposed to organise four Popular Lectures under the scheme.

Place: Nagarbera
Date: 05/11/2019.


Dr. B. B. Panda,
Chairman, IQAC


Dr. D. Chakravarty,
Coordinator, IQAC